



BRITISH MARINE FEDERATION Training Course Reservation

Please complete and post this form, together with your payment to:

Liv Whetmore, British Marine Federation, Marine House, Thorpe Lea Road, Egham, Surrey, TW20 8BF.

Reservations can be made by telephone by contacting Liv Whetmore on 01784 223631, or by faxing this form to 01784 439678, however these are regarded as provisional until written confirmation is received.

Payment: Please note that all fees are payable prior to the commencement of training. Joining instructions will not be forwarded until payment has been received. The fee includes lunch and refreshments, comprehensive programme notes and a certificate of attendance.

Cancellation: If BMF Training cancels the course, or you cancel giving us more than 10 working days' notice in writing, you will receive a full refund. If you cancel giving us more than 3 but less than 10 working days' notice in writing no refund will be given but you will be offered one complimentary place on the course on another date. However, we cannot guarantee the availability of a specific date. If you accept a complimentary place, you waive the right to cancel or receive a full refund. If you cancel giving us less than 3 working days' notice no refund or complimentary place is offered but you may attend the course at a later date at an additional cost of £30 plus VAT. This payment is to cover venue and administration costs.

Substitutions: You may substitute another delegate on any course by advising us of their name.

Contact Name:			
Company Name:			
Address:			
Postcode:			
Email:			
Telephone:		Fax:	
Delegate Name(s):			
Course Name:			
Course Date:		Venue:	

Special Dietary Requirements: _____

I confirm that my Company is a BMF Member: Yes No

I enclose a cheque (payable to British Marine Federation) for: £ _____

I confirm that I have read, and agree to the terms and conditions of booking as above:

Signed: _____ Full Name: _____ Date: _____

Thank you for your reservation. Written confirmation will be sent to you as soon as possible.